

Saltash Town Council - Services Property Maintenance 5 Year Plan - Major Works/Projects Only								
Item	Budget	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	Comments
Guildhall - Major works	EMF							
External & Internal repairs and decorations	6470 GH EMF Guildhall Maintenance	£20,000.00	£20,000.00	£0.00	£0.00	£0.00	£0.00	All major works completed in 1718 6470 EMF Guildhall Maintenance balance as at the end of 2022-23 is £66,973. £20,000 was budgeted for the year 2023-24. Total EMF balance for the year 2023-24 is £86,973
Refit of kitchen area	6470 GH EMF Guildhall Maintenance		£0.00					Completed Dec 2020 at cost of £3,563.59
Programme of carpet renewal and replacement	6470 GH EMF Guildhall Maintenance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	Completed 2013-2018, to be reviewed for 2024/25
Internal guildhall decorations works	6470 GH EMF Guildhall Maintenance		£0.00					Completed June 2018
Painting works to Guildhall	6470 GH EMF Guildhall Maintenance		£0.00					Completed June 2018
Replace Guildhall Kitchen	6470 GH EMF Guildhall Maintenance		£0.00					Completed December 2020
Passenger Lift (Six Month Check insurance requirement) Emergency EMF	6412 LR Service & Maintenance (operational code not EMF)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	OTIS - Building Surveyor to go through report produced by OTIS £16,000 quote received most of the items are recommendations. Building Surveyor and Town Council insurance company reviewed Otis recommendations and advised the works are not required
TOTAL	EMF	£20,000.00	£20,000.00	£0.00	£0.00	£0.00	£0.00	
Maurice Huggins Room	EMF							
External & Internal repairs and decorations	6472 EMF Maurice Huggins Room		£0.00					£12,985 expended in financial year 2019/20 (May-Nov) on improvements works
TOTAL	EMF	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Longstone Park Depot	EMF							
Installation of 300mm Loft insulation and loft hatch/ladder								Total cost £880 -works completed January 2020
External & Internal repairs and decorations	7170 Longstone Depot Capital Works	£0.00	£2,000.00	£0.00	£0.00	£0.00	£0.00	budgeted £2,000 for the year 2023-24 7170 EMF Longstone Depot Capital Works available budget for the year 2023-24 £2,500
TOTAL	EMF	£0.00	£2,000.00	£0.00	£0.00	£0.00	£0.00	
Library	EMF							
Roof replacement and repair								£54,760.40 spent on Roof replacement and repair in year 2019/20
Replace curtain walling and windows including Mezzanine Windows	Public Works Loan Board & 6971 EMF Library Property Maintenance	£102,300.00	£10,000.00					Original Estimate £122,000 - £199,930 loan received 1st April - annual repayment cost of £23,000
Refurbishment Works to include:	Public Works Loan Board & 6971 EMF Library Property Maintenance	£103,405.80	£0.00					
Professional Fees for the above	Public Works Loan Board & 6971 EMF Library Property Maintenance	£14,399.41	£0.00					£8,228.24 spent on professional fees to date
Other Costs	Public Works Loan Board & 6971 EMF Library Property Maintenance	£231.00	£0.00					
Renew housings to extraction units	Public Works Loan Board & 6971 EMF Library Property Maintenance	ind	£0.00					
Repairs to rainwater goods	Public Works Loan Board & 6971 EMF Library Property Maintenance	ind	£0.00					
Planting areas to west elevation	Public Works Loan Board & 6971 EMF Library Property Maintenance	ind	£0.00					Original Estimate £2500
Additional office Space and staff toilet	Public Works Loan Board & 6971 EMF Library Property Maintenance	ind	£0.00					Original Estimate £34950
Internal and External decorations (making good from replacement of curtain walling)	Public Works Loan Board & 6971 EMF Library Property Maintenance	ind	£0.00					Original Estimate £5000
Coff Area	Public Works Loan Board & 6971 EMF Library Property Maintenance	ind	£0.00					Original Estimate £12000
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Mechanical Extract Fan to Kitchen and Toilets	Public Works Loan Board & 6971 EMF Library Property Maintenance	ind	£0.00					Original Estimate £1500
Public disabled toilet	Public Works Loan Board & 6971 EMF Library Property Maintenance	ind	£0.00					Original Estimate £8000
Refurbishment Works Shortfall Increase in Materials	6971 LI EMF Saltash Library Property Maintenance	£20,574.00	£0.00					
TOTAL	EMF	£240,910.21	£10,000.00	£0.00	£0.00	£0.00	£0.00	
Isambard House	EMF							
Station refurbishment	6473 Station Building (Purchase and Capital Works)		£0.00					Completed March 2020 - snags including crack across floor, stained chimney slates and tarnished door furniture still to be addressed. Available balance £57,745
External & Internal repairs and decorations	6870 Isambard House		£0.00					Available balance £18,492 (retention fund)
TOTAL	EMF	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Public Toilets	EMF							£10,000 capital works budgeted 2022-23. Available budget 2023-24 £8,310
Waterside	EMF							
External and internal repairs and decs	6580 SE Public Toilets (Capital Works)	£10,000.00	£0.00					
Alexander Square	EMF							
External and internal repairs and decs	6580 SE Public Toilets (Capital Works)		£0.00					
Longstone	EMF							
External and internal repairs and decs	6580 SE Public Toilets (Capital Works)		£0.00					
Belle Vue	EMF							
External and internal repairs and decs	6580 SE Public Toilets (Capital Works)		£0.00					
TOTAL	EMF	£10,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Heritage Buildings	EMF							
External & Internal repairs and decorations as per lease agreement	6471 Heritage Centre	£5,000.00	£0.00					Available budget 2023-24 - £7,889
TOTAL	EMF	£5,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Cemeteries	EMF							
Joint Burial Board - St Stephens	6170 EMF Repairs to Cemetery Wall		£0.00					Work to cemetery wall complete £50k. Available budget £0.00
TOTAL	EMF	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Burial Authority - Churchtown	6070 Churchtown Cemetery Capital Works		0.00					Available budget £7,688
TOTAL	EMF	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Outdoor Land and Fences	EMF							
Victoria Gardens	6588 Victoria Gardens	£10,000.00	£0.00					Devolution works
Pilmère land			£0.00					
Playparks	6571 Saltash Recreation Areas	£10,000.00	£20,000.00					EMF 6571 Saltash Recreation Areas 2023-24 budget availability £59,560
Waterside development			£0.00					on hold
TOTAL	EMF	£20,000.00	£20,000.00	£0.00	£0.00	£0.00	£0.00	
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Waterfront Pontoon	EMF							
Pontoon Management	6584 Pontoon Maintenance Cost	£0.00	£0.00	£10,000.00	£10,000.00	£10,000.00	£10,000.00	No increase 2023-24, but to forecast £10,000 from 2024-25 to cover survey cost. Current pontoon maintenance costs are budgeted at £6,000, and have spent £7,173. This is already overbudget due to insurance claim allocated to budget code - further investigation required. Update as at 04.04.23 - insurance has advised payment of £6,482.10 to the Town Council is to be received soon.
Water supply to pontoon								on hold
New toilet toilet/shower block								on hold
TOTAL	EMF	£0.00	£0.00	£10,000.00	£10,000.00	£10,000.00	£10,000.00	